

Entity Name:
Performance Report
For the year ended:

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Entity Name:

Entity Information

"Who are we?", "Why do we exist?"

For the year ended:

Legal Name of Entity:*

Other Name of Entity (if any):

Type of Entity and Legal Basis (if any):*

Registration Number:

Entity's Purpose or Mission: *

Entity Structure: *

Main Sources of the Entity's Cash and Resources: *

Main Methods Used by the Entity to Raise Funds:*

Entity's Reliance on Volunteers and Donated Goods or Services: *

Additional Information*

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Contact details

Physical Address:	
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Postal Address:	
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Phone/Fax:	
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Email/Website:	
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Additional Output Measures:

Additional Information:

Entity Name:

Statement of Receipts and Payments

"How was it funded?" and "What did it cost?"

For the year ended:

	Notes	Actual* This Year \$	Budget This Year \$	Actual* Last Year \$
Operating Receipts				
Donations, fundraising and other similar receipts*				
Fees, subscriptions and other receipts from members*				
Receipts from providing goods or services*				
Interest, dividends and other investment income receipts*				
Other operating receipts				
Total Operating Receipts				
Operating Payments				
Payments related to public fundraising*				
Volunteer and employee related payments*				
Payments related to providing goods or services*				
Grants and donations paid*				
Other operating payments				
Total Operating Payments				
Operating Surplus or (Deficit)				
Capital Receipts				
Receipts from the sale of resources*				
Receipts from borrowings*				
Capital Payments				
Purchase of resources*				
Repayments of borrowings*				
Increase/(Decrease) in Bank Accounts and Cash*				

	Notes	Actual* This Year \$	Budget This Year \$	Actual* Last Year \$
Increase/(Decrease) in Bank Accounts and Cash*				
Bank accounts and cash at the beginning of the financial year*				
Bank Accounts and Cash at the End of the Financial Year*				
Represented by:*				
Cheque account(s)				
Savings account(s)				
Term Deposit account(s)				
Cash Floats				
Petty Cash				
Total Bank Accounts and Cash at the End of the Financial Year*				

This performance report has been approved by the _____,
for and on behalf of _____:

Date _____

Date _____

Signature _____

Signature _____

Name _____

Name _____

Position _____

Position _____

SCHEDULE OF OTHER INFORMATION	This Year	Last Year
	\$	\$
Grants or Donations with Conditions Attached (where conditions not fully met at balance date)*	Amount*	Amount*
Resources Used as Security for Borrowings*		

Entity Name:
Notes to the Performance Report
For the year ended:

Note 1: Accounting Policies "How did we do our accounting"

Basis of Preparation*

The entity is permitted by law to apply PBE SFR-C (NFP) Public Benefit Entity Simple Format Reporting - Cash (Not-For-Profit) and has elected to do so. All transactions are reported in the Statement of Receipts and Payments and related Notes to the Performance Report on a cash basis.

Goods and Services Tax (GST)*

The entity is registered for GST. Therefore amounts recorded in the Performance Report are exclusive of GST (if any). GST owing, or GST refunds due as at balance date are shown in the Statement of Resources and Commitments.

OR (Delete one not applicable to the entity)

Goods and Services Tax (GST)*

The entity is not registered for GST. Therefore amounts recorded in the Performance Report are inclusive of GST (if any).

Note 2 : Analysis of Receipts "How was it funded?"

Receipt Item	Analysis	This Year \$	Last Year \$
Fundraising receipts			
	Total		

Receipt Item	Analysis	This Year \$	Last Year \$
Grants and donations			
	Total		

Receipt Item	Analysis	This Year \$	Last Year \$
Fees, subscriptions and other receipts from members			
Total			

Receipt Item	Analysis	This Year \$	Last Year \$
Receipts from providing goods or services			
Total			

Receipt Item	Analysis	This Year \$	Last Year \$
Interest, dividends and other investment income receipts			
Total			

Receipt Item	Analysis	This Year \$	Last Year \$
Other receipts			
Total			

Receipt Item	Analysis	This Year \$	Last Year \$
Capital receipts			
Total			

Note 3 : Analysis of Payments "What did it cost?"

Payment Item	Analysis	This Year \$	Last Year \$
Payments related to public fundraising			
Total			

Payment Item	Analysis	This Year \$	Last Year \$
Volunteer and employee related payments			
Total			

Payment Item	Analysis	This Year \$	Last Year \$
Payments related to providing goods or services			
Total			

Note 5: Related Party Transactions*		This Year	Last Year	This Year	Last Year
		\$	\$	\$	\$
Description of Related Party Relationship*	Description of the Transaction (whether in cash or amount in kind)*	Value of Transactions*	Value of Transactions*	Amount Outstanding*	Amount Outstanding*

OR (Delete one not applicable to the entity)

Note 5: Related Party Transactions:

There were no transactions involving related parties during the financial year. (Last Year - Nil)

Note 6: Events After the Balance Date*

Nature of the Event*	Estimated Amount*	How, if at all, the event is likely to affect the continuing viability of the entity*

OR (Delete one not applicable to the entity)

Note 6: Events After the Balance Date:

There were no events that have occurred after the balance date that would have a significant impact on the Performance Report. (Last Year - Nil)

Note 7: Additional Notes